Spring BEDS 2007

Overview

Dates to Remember

- May 7, 2007 web site opens
- June 8, 2007 Due Date
  - All forms completed and certified
- Start early to facilitate editing process

Spring BEDS Website

- www.edinfo.state.ia.us

- Password protected
  - Separate login & password for each district
  - Use password from Fall BEDS
  - Superintendent/administrator should contact Marlene Dorenkamp 515-281-5507 if cannot locate password

- Time out feature
  - User is logged off the system if no activity for 20 minutes

BEDS Reports – Public Districts

- **District Level**
  - 8th Grade Technology Literacy (New)
  - Early Childhood
  - Early Start Waiver Request
  - Graduation Requirements (Districts with high school)
  - LEP\ELL Staffing
  - Postsecondary Enrollment Options (Districts with high school)

- **Building Level**
  - Address Review
  - Gun Free Schools
  - Individual Student Options Transfers
  - Technology

DISTRICT LEVEL FORMS	STATUS	RECORDS FOUND	RECORDS UPDATED
8th Grade Technology Literacy	COMPLETE	1	1
Early Childhood	COMPLETE	1	1
Early Start Calendar Waiver Request	NOT COMPLETE	1	0
Graduation Requirements	COMPLETE	1	1
LEP/ELL Staffing	NOT COMPLETE	1	0
Postsecondary Enrollment Options	NOT COMPLETE	1	0

BUILDING LEVEL FORMS	STATUS	RECORDS FOUND	RECORDS UPDATED
Address Review	COMPLETE	6	6
Gun Free Schools Act Expulsions	NOT COMPLETE	5	0
Individual Student Option Transfers	NOT COMPLETE	5	2
Technology	NOT COMPLETE	5	1

Navigation

- Two methods to access Spring BEDS forms
  - Form Button (Certification Page)
    - Click on the form button
    - Click on the school button
  - Navigation Bar
    - Select form on the dropdown list
    - Click the Go button
    - Select a new building from the school dropdown list
    - Click the Go button

BEDS Status

- Initially all forms will display a status of Not Complete

- A Status of **Complete** indicates the form has been updated

- When all forms for all buildings have a status of Complete the Certify Button will appear

- Spring BEDS is complete when the superintendent clicks the Certify Button

Certification

By clicking the "CERTIFY" button below, I, as Superintendent or Chief Administrator, certify that the data reported on the Educational Data Survey web forms is, to the best of my knowledge and belief, true and accurate.

Certify | Help

Do Not Press Certify Until You Are Sure All Forms Are Correct
Forms Will Change To BROWSE ONLY After Certify Button Pressed

DISTRICT LEVEL FORMS	STATUS	RECORDS FOUND	RECORDS UPDATED
Early Childhood	COMPLETE	1	1
Early Start Calendar Waiver Request	COMPLETE	1	1
Graduation Requirements	COMPLETE	1	1
LEP/ELL Staffing	COMPLETE	1	1
Postsecondary Enrollment Options	COMPLETE	1	1

CERTIFIED 5/22/2006 1:29:29 PM
All the records described below are now BROWSE ONLY
Please contact person listed at the bottom of the display
if you need to make further adjustments to this information
Thank You

8th Grade Technology Literacy

- New form for Spring 2007
- District Level report
- Reports the number of 8th grade students evaluated for Technology Literacy
- Whether or not districts have defined technology literacy

Early Childhood

- Deleted questions related to funding source
- Quality Preschool Program Standards (QPPS) are located on the department's website:

  http://www.state.ia.us/educate/ecese/cfcs/qpps/documents.html

- Penny Milburn, Education Program Consultant (515) 727-0656 Penny.Milburn@iowa.gov

Early Start Waiver Request

- Enter the Start and End dates for the 2007-2008 school year

- If the start date is before August 27 the district must request an early start waiver
  - Check Yes
  - Enter the date of board hearing when the early start was discussed.

Graduation Requirements

- Graduation requirements for this year's graduates 2006-2007
- Graduation requirements for the class of 2010-2011
- Report the requirements for a regular diploma
- Report carnegie units
  - Ex. 4 years of English = 4 carnegie units

Postsecondary Enrollment Options

- Dollar amount district spent on PSEO courses during the 2006-2007 school year
- Number of students and courses will be reported via Project EASIER.

Address Review

- Review each building including district office
- Mailing address – where you would like the mail delivered. Can be a PO Box address
- Physical address – physical location of the building
  - Ex. 1000 Grand instead of 10th & Grand
  - Cannot be a PO Box
- County the building is located in

Address Review

- Administrator who will be in the building for 2007-2008
  - Update e-mail address
- Check each grade served in the upcoming 2007-2008 school year
- Organizational Structure (District Office)
  - Review to see if up to date.

Address Review – New Buildings

- Add new buildings
  - Open the address review form for the district office
  - Click the Add New Building button
  - Enter as much information about the building as possible
  - Name, Street, City, State, Zip, level, grades
- DE staff will contact the district with the building number for the new school
- Districts can request a building number for a school opening within the next two years

Address Review – Closed Buildings

- Open the review form for the school
- Click on the Close This School Button
- DE staff will contact the district to confirm the closure
- The building will be removed from the BEDS lists of buildings in July

Gun Free Schools Act Expulsions

- Building level report
- Check the None box and click Update if there are no GFSA expulsions for a school
- Click the Add button to enter an expulsion
  - Weapon
  - Circumstances
  - Modification
  - Referral

Individual Student Option Transfers

- Building level report
- Enter number of students who transferred to a different school in the district because they were a victim of violence
- If none enter 0

Technology

- Technology coordinator
- Library/media center staffing question added
- Computers available for student use
  - Do not include computers in storage
  - Include computers students have regular access to
- Internet connection in the building
- Wireless connection in the building
- Student laptops computers questions deleted

Project EASIER Certification

- Project EASIER reports will be reviewed and certified via the Project EASIER Spring 2007 application

- Project EASIER data cannot be viewed through the Spring BEDS application

Contact Information

- Spring BEDS forms
  - Marlene Dorenkamp or Betsy Lundy
    - Marlene.dorenkamp@iowa.gov   515-281-5507
    - Betsy.lundy@iowa.gov   319-358-6206
- Content of Technology forms
  - John O'Connell
    - John.oconnell@iowa.gov   515-242-6354
- Content of Early Childhood forms
  - Penny Milburn
    - Penny.milburn@iowa.gov   515-727-0656

Non-Public Forms

- LEP/ELL Academics
  - Reports academic achievement results
  - Students by Instructional Program
  - LEP/ELL Program placement
  - Educational Status
  - Staffing information moved to separate form
- LEP/ELL Student Reclassification
  - Reports student completing or reentering LEP/ELL programs
- LEP/ELL Staffing
  - Reports LEP/ELL contact information
  - Number of Teachers who received ESL/ELL training

Non-Public Forms

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- Report carnegie units

  - Ex. 4 years of English = 4 carnegie units

Uncertify			

DISTRICT LEVEL FORMS	STATUS	RECORDS FOUND	RECORDS UPDATED
Graduation Requirements	COMPLETE	1	1
LEP/ELL Staffing	COMPLETE	1	1

BUILDING LEVEL FORMS	STATUS	RECORDS FOUND	RECORDS UPDATED
Address Review	COMPLETE	1	1
LEP/ELL Academic	COMPLETE	1	1
LEP/ELL Student Reclassification	COMPLETE	1	1

This Record Certified: 4/20/2007 11:10:51 AM

For questions regarding this form, please contact one of the following staff:
Email: Marlene Dorenkamp , Phone: (515) 281-5507

Contact Information

- ## Spring BEDS forms
    - Marlene Dorenkamp or Betsy Lundy
        - Marlene.dorenkamp@iowa.gov   515-281-5507
        - Betsy.lundy@iowa.gov   319-358-6206

- ## Content of LEP/ELL forms
    - Carmen Sosa
        - Carmen.sosa@iowa.gov   515-281-3805